



Ph.: 0181-2753317

ST. ANTONY'S CONVENT SCHOOL

Affiliated to ICSE, New Delhi, Vide No. A/P/654-1991
Adampur, Chomon Aerodrom, Distt. Jalandhar - 144 103

Ref. No:SACSA/416/25

Date:06/02/25

"Education is the most powerful weapon which you can use to change the world." - Nelson Mandela

Dear Parents/Guardians,

Greetings and good wishes from St. Antony's Convent School.

As we come to the close of this academic session 2024-2025, I wish to thank you for your wholehearted support and timely assistance in the smooth functioning of this institution. Before we begin the New Academic session 2025 –26, on behalf of the Management and the entire Staff of the School, I wish you and your family an abundance of God's Blessings. **As you have been already informed through the Prospectus, School Diary and other Notifications, every student should gain the required marks mandatory as per the CISCE Council Norms to get promoted to the higher classes.** As our school is an Unaided Minority Educational Institution, it is exempted totally from the RTE Act regulation of non-detaining of students i.e., promoting children to higher class even when he/she has not obtained the required marks. **Therefore, there will be no compromise on the promotion criteria. The result once declared will be final and no negotiations will be entertained.**

ADMISSION TO CLASS 11th

Registration to 11th class in all 3 streams-Medical, Non-Medical and Commerce for the year 2025-26 will begin from 20.02.25.

Kindly take serious note of the following information:

FINAL EXAM & RESULT SCHEDULE

BOARD EXAMINATIONS - ISC - 14.02.2025 & ICSE - 18 .02.2025. Kindly pray for our students.

THE RESULT WILL BE DECLARED AS PER THE SCHEDULE GIVEN BELOW:

Classes: Nursery to UKG: Thursday - 27.02.2025

Classes: I to V : Saturday - 01.03.2025

Classes: VI to XI : Monday - 03.03.2025

Time: 9:00 am to 11:00 am.

The results will be displayed on the school notice board and will also be available through the School Communication Software. Parents who wish to continue their promoted child's education in the same school must pay the first installment of fees through the KYC mobile app or the online module in IOB/Canara Bank. A copy of the counterfoil must be submitted to the office to ensure the child's name is entered in the attendance register of the promoted class before 10/03/2025.

PAYMENT OF THE FIRST INSTALLMENT OF THE FEE & REGISTERING THE NAME TO THE PROMOTED CLASS:

Those students promoted from UKG to 1st STD should make their ICSE enrollment on 01 March, 2025. Parents of students who have passed the UKG should come with the paid fee slip for the academic year 2024 -

25 and fill out the enrollment form for the First Standard on the same day. You must remember to bring along the following documents: **(1). Date of Birth Certificate. (2). Two Passport size photos. (3) Copy of the Aadhaar Card.**

FEES PAYMENT MODE - The revised fee structure for the year will be displayed on the notice board along with the results. Please note that there is a nominal increase in the fee, adhering to the fee regulation norms. Details regarding payment in different installments will be available on the KYC mobile app, allowing you to make the payment accordingly through the app. Additionally, a centralized AC system will be installed for classes Nursery to 6th, and Karate classes will be introduced for classes 1st to 6th in this academic year.

TRANSFER CERTIFICATE: Those who require a Transfer Certificate must apply for it on **4th March**

and can collect it on **10th March 2025 between 12:00 pm to 01:00 pm.**

BOOKS & STATIONARY FOR NUR TO X STD: The parents are at liberty to purchase the text-books and notebooks from any book vendors as per the list that will be published on the school website/ notice board.

NEW SESSION COMMENCE: The new session for LKG to XII will commence on **Tuesday, 11th March, 2025 from 8:30 am to 11:30 am** with a Special Prayer Service to invoke the Blessings of the Almighty on all of us. All students are expected to be present in school on the first day in the winter uniform without bringing their school bags. Absentees who have no justifying reasons are liable to be fined Rs. 100/. Make sure that your wards reach the school before the first bell.

The new session for Nursery will commence on **Tuesday, 25th March, 2025 from 9:00 a.m. to 11:30 am** (for one week).

REMINDER ON THE DISCIPLINARY MEASURES.

The school management always looks forward to your kind cooperation in its effort to provide the best quality education to your ward and to maintain excellence in the field of teaching and discipline. While appreciating your concern for this institution I wish to call your attention to the following disciplinary matters in which your support is very much needed:

- Kindly go through the **School Diary** thoroughly and observe the rules concerning the school discipline and the code of conduct expected from the parents and the students.
- Kindly cooperate with the teachers by checking the Children's Diary daily and regularly to respond to the remarks written by the teachers.
- **Irregular attendance, habitual indiscipline, lack of interest in studies, involvement in cyber-crimes and any acts of insubordination to the staff and the principal etc., will be considered as very serious offences.**
- **Children who are sick should not be sent to school to attend classes or to take tests as it would amount to unnecessary strain on them and would adversely affect their health and studies.**

ID CARD FOR STUDENTS AND PARENTS -The students must always wear the school ID card during school hours. Your child should be advised not to exchange/transfer/ or borrow the ID CARD of another student since such actions could lead to serious misuse of it. If ever found someone doing such an act, it will result in the cancellation of the ID PROOF. The school will have all official dealings only with those persons who possess ID proof validly issued by the school authority.

Those without an ID card or any other proof issued on behalf of the school, claiming to be the parent or relative of a student, shall be denied entry to the school campus, for serious security reasons. It will be mandatory for those parents who come to take or leave the students on the school campus to show the ID proof at the entrance.

FOR THE SPECIAL ATTENTION OF THE PARENTS

- **As per the rule of the school (Ref; School Diary), Students are not allowed to bring to the school campus electronic goods/gadgets, such as cameras, iPods, mobile phones etc. If such gadgets are confiscated by the school authority, they will not be returned to the students without meeting their parents.**
- Admission to this school will be banned for those students who even if passed or promoted academically, were already given the notice to discontinue studying in this school, after having issued a “Notice of information” more than 3 times, with a final warning and yet have not shown any remarkable improvement in their mischievous behaviour. Such students will be issued the T.C. along with their progress report.
- **You are very earnestly requested not to disturb the school discipline by coming yourself or sending others to take the children home during school hours. For security reasons it is not permitted for anyone to bring to the school and hand over to the students the things they may have forgotten at home, articles such as Tiffin, assignment files, books etc. If any such important articles are forgotten you must ring up to the office and make an appointment before coming to the school. This is meant for the security of the children.**
- Remedial Classes have been arranged by the school management for the students who are weak in studies. Kindly make use of them. **Private tuition is to be discouraged as much as possible.**
- Make it a point to attend every PTM and never miss it for you to know your child’s performance in studies and other activities in the school. Such meetings are meant to help the parents to interact with the school staff directly. This will foster and facilitate your children to cultivate Moral and Spiritual values through open dialogue between the Teachers and the Parents.
- **Any change in phone number or address is to be informed to the school office and the same should be entered in the school diary.**
- Divided skirts are compulsory for girls.
- Bottom tight & low waist pants and painted shoes are not allowed for the boys.
- Kindly go through the school diary & observe the rules concerning the disciplinary measures of the school and the code of conduct.

The parents are requested to read thoroughly the circular issued by the school regarding the Regulations on the transportation of their children. The school management has been strictly instructed by the Commission for the Protection of Child Rights, Mohali, Chandigarh not to allow the children to come by such transport vehicles which defy the “Safe School Vahan” policy of the Government. The School Management may be forced to take such stringent steps as not allowing your child to attend the class until the parent comes to the school and gives a convincing justification. The school authority is under orders from the Commission for Protection of Child Rights to ban all unauthorized vehicles from transporting children to the school. To ensure compliance with the “Safe School Vahan Policy” by the parents and the transporters, the School Management has made it compulsory to get a Self-Declaration signed by both, the parents and the transporters. Therefore, it is being brought to your notice time and again to follow the safety measures recommended by the Commission for the Protection of Child Rights and the Government of Punjab for the safety of your children.

I would request the parents to see the sincere and genuine good intentions behind every step we take for the overall development of our students. Gratefully we look forward to your kind cooperation and never-ending support, let us work together for the better future of our children.

Yours sincerely,



Sr. Jis Maria
Principal